

# Travel Approval Form

**Department:** Treasurer

**Event Name:** Conference of the County Investment Academy

**Location:** Irving, TX

**Event Dates:** June 10 - June 12, 2024

**Purpose:**  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

**Name of Attendees:**

Kathy Blackwell \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Court Decision:**  
This section to be completed by County Judge's Office



**March 25, 2024**

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

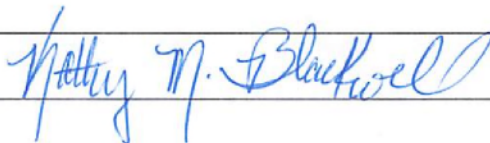
**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**



## Kathy Blackwell

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**From:** do-not-reply@county.org  
**Sent:** Thursday, March 7, 2024 11:07 AM  
**To:** Kathy Blackwell  
**Subject:** Confirmation

You don't often get email from do-not-reply@county.org. [Learn why this is important](#)

CAUTION: This email originated from outside of the Johnson County email system.  
Use care when opening links or attachments. Report suspicious emails.

Dear Hon. Kathy Blackwell,

Thank you for your recent online submission. Here are confirmation details for your records.

**Order Number:** 258113

**Order Date:** Mar 7, 2024 11:02 AM

**Bill To:** Hon. Kathy Blackwell

**Order Total:** 250.00

**Payment Method:** You will be billed for the balance due - Purchase Order Number .

Item	Price	Qty	Total
2024 Conference of the County Investment Academy - Hon. Kathy Blackwell <i>When:</i> Jun 10, 2024 1:00 PM - Jun 12, 2024 12:00 PM <i>Where:</i> Omni Las Colinas Hotel 221 East Las Colinas Blvd Irving, 75039	250.00	1	250.00

*Registration option:* Jun 10, 2024 - County Officials and Employees Conference Registration

<b>Item Total</b>	250.00
<b>Item Grand Total</b>	250.00
<b>Transaction Grand Total</b>	250.00

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.



# Conference of the County Investment Academy

June 10, 2024 - June 12, 2024

01:00 PM - 11:40 AM

Omni Las Colinas Hotel  
221 East Las Colinas Blvd.  
Irving, TX 75039

Contact Deanna Auert or Amy Lawson at (800) 456-5974.

Contact Us

Registration

OVERVIEW

HOTEL

SCHEDULED  
ACTIVITIES

AGENDA

Monday, June 10<sup>th</sup>

10:00 AM - 5:00 PM: Registration

1:00 PM - 5:00 PM: General Session

5:00 PM - 6:30 PM: Welcome Reception



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Irving, TX 75039

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*Tuesday, June 11<sup>th</sup>*

7:30 AM - 8:00 AM: Coffee & Continental Breakfast

8:00 AM - 5:00 PM: General Session

12:00 PM - 1:00 PM: Recognition Luncheon



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Wednesday, June 12<sup>th</sup>

7:30 AM - 8:00 AM: Coffee & Continental Breakfast

8:00 AM - 12:00 PM: General Session

Resources

Social Media

# Your Reservation Is Confirmed

A confirmation email has been sent to KATHYB@JOHNSONCOUNTYTX.ORG. We look forward to welcoming you to Omni Las Colinas Hotel. Your confirmation number is:

40055423056

## Omni Las Colinas Hotel

221 East Las Colinas Blvd, Irving, Texas, 75039

972-556-0800

Arrival Date	Mon, Jun 10th 2024
Nights	2 nights
Guests	1 adult
Rooms	1 room
Check-In	After 3:00 PM PST
Check-Out	Before 12:00 PM PST

DELUXE ROOM - 1 KING BED	\$382.86 USD
	<a href="#">VIEW DETAILS</a>

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GRAND TOTAL	\$382.86 USD
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PAID ALREADY	\$0.00 USD
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[EMAIL MY RESERVATION](#)

[ADD TO CALENDAR](#)

[MODIFY RESERVATION](#)



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